

Poplar Heights Recreation Association
Board of Directors Meeting
March 27, 2012

The Board of Directors met in the cafeteria of Shreveewood Elementary School on March 27, 2012, for purposes of an informational meeting for shareholders on the proposed deck replacement and development of a master site plan, as well as its monthly business meeting.

President Dave Yensen called the meeting to order at 7:37 pm, welcomed the shareholders in attendance and gave a background for the initiation of the planning process. Last fall, the PHRA Board of Directors began planning for the 2012 season and identifying needed maintenance and other improvements around the property. Several board members had visited other area pools over the summer and identified potential projects to improve the property. It was the consensus of the Board that we needed a master plan which would assist in guiding our decisions in executing these projects in a thoughtful, cohesive manner. The Board interviewed several candidates and ultimately retained the services of O'Kelly Russell, a licensed landscape architect and certified arborist.

Mr. Russell was introduced to those in attendance and described the various aspects and rationale behind the elements of the draft master plan, including the South deck replacement and expansion, the pavilion and game area, the outdoor kitchen area and the wading pool enhancements.

Mr. Russell then responded to questions and comments from the shareholders on the placement of various elements, materials to be specified and timing of the project. A discussion was also held on the permitting process. Dave Yensen also reminded shareholders that it was the board's consensus that the deck project needed to be done first and that the remaining elements of the master plan would be subject to further discussion and additional opportunities for shareholder input would be given.

There being no further questions, a brief recess was taken while Mr. Russell departed.

The board reconvened to consider other business. Steve Lester presented a proposal from Byron landscaping for maintenance of the landscaping in the area between the tennis courts and bike path. The proposal includes weeding, pruning, mulch and fertilizer for the plantings. Dave Yensen moved to approve the proposal. Chris Cook offered a second to the motion which was approved unanimously.

Discussion was held on the preliminary proposals received from contractors for the South deck replacement and expansion. Each has given different views and estimates on the permitting process which will be necessary for the project. It will be difficult to fully ascertain the permitting process until final construction drawings are completed. These drawings will also be necessary for final bids from those contractors who have given preliminary estimates and others who have deferred giving an estimate until the drawings are complete.

Discussion was held on scheduling a special shareholder meeting to approve the deck project. The board agreed on April 24, 2012 and instructed the Secretary to prepare the necessary documents. Discussion was held on spring workdays and the dates were established to be held on April 21-22, with rain dates of April 28-29.

There being no further business, the meeting adjourned at 9:20.