

## **Poplar Heights Recreation Association Board of Directors Meeting**

Date: September 18, 2019  
Time: 6 PM  
Location: Upper deck, PHRA pool enclosure

Roll Call: (X indicates those present)

X Dan O'Grady, President  
X Bill Bickel, Vice President  
X Shari Kane, Treasurer  
X Shawn Kline, Assistant Treasurer  
Dorothy Lange, Secretary  
X Cynthia Wilson, Registrar  
Chris Cook  
X John Grossmann  
X Cary Meltzer  
X Jim Nach  
Mike Nicholson  
Megan Pawlowski  
Rob Reynolds

### **Call to Order**

A quorum being present, Dan called the meeting to order at 6:06 PM  
One club member was in attendance as an observer.

### **Approval of Minutes from July 10, 2019 Board Meeting**

On a motion by Cary and seconded by Bill, the Board approved the minutes – with a single objection by John, who said he has heard from some shareholders that they objected to how the lawyer's presentation was characterized. John noted that he himself had not attended the July 10 meeting, so could not speak to whether the Minutes were accurate.

Given the importance of the topic covered during that board meeting, the board voted unanimously that the Minutes should be sent out to the entire membership.

### **Financial**

Treasurer Shari Kane reported that the club has roughly \$18,000 in checking, \$78,000 in an annuity, and \$239,000 in savings.

### **Easement**

On a motion by Bill and seconded by Cary, the board approved unanimously a request by NVParks on behalf of Dominion for an easement that would allow Dominion to install a

wooden support pillar for a light pole near the W&OD Trail. That pole's down guy must be taken away when the W&OD trail is adjusted to create a 90 degree juncture at Shreve Road. In return for the easement – the justification for which is the safety of this Shreve Road crossing – NVParks has agreed to asphalt the small pedestrian path that leads from the trail into the PHRA parking lot, and has also agreed to replace a tree in the easement area if it needs to be removed for access by Dominion.

### **Tennis Contract extension**

On a motion by Cynthia and seconded by Jim, the board voted unanimously to extend the PHRA-CORE tennis contract to the conclusion of CORE's fall programs on November 22. The contract is currently set to expire on October 31, which is the end of the PHRA fiscal year.

### **Date for Annual Meeting and 2019 PHRA Board Elections**

On a motion by Shawn, seconded by John, the board voted unanimously to schedule the PHRA Annual Meeting for October 30, at 7:30 p.m., at Shreveview Elementary School's cafeteria. This will be the date for the 2019 board elections, with six seats being open. Notices for this election must be mailed out to the membership and posted on the website 30 days prior to this date.

### **Record of Actions Taken by Email**

Dan reported that the club's attorney has advised that board actions taken via email because of the need to move quickly must be noted at a subsequent meeting of the board. These included:

- the board's unanimous consent to allow York Swim Club to rent the pool on September 17, 19, 24 and 26 – dates when the pool was going to be closed any way because of a shortage of life guards;
- the board's unanimous consent to allow the Falls Church Lacrosse Youth League to use the field between Labor Day weekend and October 19, in return for the League paying for the field to be aerated and reseeded.

### **Adjournment**

There being no further business, the meeting was adjourned at 6:38 PM.

Prepared by Dan O'Grady, (President and temporary note taker)

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