



Notice of a Special Meeting of Shareholders Poplar Heights Recreation Association, incorporated- January 31, 2022

1. Notice is hereby given to all shareholders of Poplar Heights Recreation Association a special shareholders meeting will be held on **January 31, 2022 at 7:00pm at the PHRA tennis pavilion**, pursuant to Article II, section 2 of the PHRA bylaws.
2. **The planned agenda item is a vote of shareholders on the resurfacing project with a budget not to exceed \$170,000 to be funded by current cash reserves.**

Voting instructions:

- Only those shareholders whose names are listed in PHRA's Stock Transfer Book and who have paid their 2021 season's annual dues or inactive fee as of seven days prior to the special meeting may vote.
- The address label on this notice reflects the current Shareholder(s) of Record. The name(s) of the Shareholder(s) of Record should be the same as the name(s) on the stock certificate, which all shareholders receive when they first become shareholders. If you have any questions about who should be listed as the Shareholder(s) of Record, you may contact the Registrar and cc the Membership Committee chair via email (registrar@poplarheights.org, membership@poplarheights.org).
- If two persons are listed on the Stock Transfer Book as Shareholders of Record, only one shareholder may vote in any election or on any matter requiring a shareholder's vote.
- PHRA provides a proxy system so that Shareholders of Record who are eligible to vote, but who cannot attend the annual meeting in person may participate in the election of directors and the vote on any agenda item. This proxy system allows the shareholder to vote using an approved PHRA Proxy Form by either: (i) executing a General Proxy, where the shareholder designates a family member or another shareholder who is eligible to vote to cast a vote on their behalf; or, (ii) executing a Specific Proxy, which is like an absentee ballot and the shareholder makes his or her own decision.

Please see the reverse side for a guide to voting your proxy. Failure to properly complete your proxy will result in your vote not being counted. Thank you!

Please note the following proxy voting guide



Poplar Heights Recreation Association Proxy Form – Special Meeting – January 31, 2022

- I hereby participate in the above meeting via this proxy.
- This proxy will be used to establish a quorum.
- I have read the proxy form instructions.
- If I fail to follow these instructions, this proxy will be invalid.
- My name is listed on the stock transfer books.

1. Complete this section

(Shareholder of Record Name) (Shareholder Signature) (Date Signed) (Share #)

BOARD ELECTION and BY-LAWS PROPOSAL (Select either GENERAL or SPECIFIC proxy.)

GENERAL PROXY
(I am assigning someone else to vote on issues and choose Board candidates for me.)

(Shareholder of Record Initials)

Someone else will vote my share
The following shareholder or family member will vote my share for any issues and candidates.

(Person who will vote my share) (Their Share Number)

2. Decide whether to vote general or specific proxy by checking the appropriate box

3. Write your initials on the line under the check box of either the specific or general proxy

SPECIFIC PROXY item 1
(I am casting my own ballot as an absentee voter.)

(Shareholder of Record Initials)

Approval of pool resurfacing at an expected cost not to exceed \$170,000 and to be funded by current cash reserves.

Do you agree that this capital improvement and funding option should be implemented?

YES

NO

4. EITHER assign the person who will vote your general proxy OR select "YES" or "NO" on your specific proxy